

St. Mary PTO Meeting Minutes

Date: January 2, 2012

Location: Computer Lab

Time: 6:30 pm

Meeting Called to Order By: Jennifer Santana at 6:40

I. Prayer by: Mrs. Laferriere

II. Attendance:

Mrs. Laferriere

Jennifer Santana

Allison Markey

Marina Montoya

Paula Mazariego

Gabby Diaz

Seleste Mejia

Margaret Ramirez

Not in Attendance:

Fr. Vaughn

Special Guests:

Mrs. Rowena David

Alicia Garay

III. Minutes:

Allison motions that Minutes from the December meeting be approved, motion carries.

IV. Committee Reports

Social: Margaret

- Rough draft of survey.
- Would like to ask parents for feedback from the Movie Night, Trunk or Treat event and PTO meetings
- To be handed out at the Jan. 16 general meeting

Ways & Means Report:

- Jenny hasn't given a report to Jenn because there wasn't a good turnout for December

Publicity: Gabby

- Now able to get into the website

- Has updated Halo News
- Updated Paula M. as Vice President of the PTO
- E-mail blast needs to be sent out to Mrs. French by the 25th of every month for review so it can be posted on the first of the month.
- At the General Meeting would like to inform parents that the Halo News will be sent by E-blast

V. Executive Reports

Treasurer's Report: Marina Montoya

- Microscopes haven't arrived yet
- The PTO will reimburse the school for the Christmas dinner on January 3rd
- The 2nd set of microscopes have been canceled
- Mrs. Laferriere to inform Marina on the amount it would cost to replace the chalk boards with dry erase boards in certain classrooms
- The money from the McTeacher's and Panda Express fundraiser will go toward granting one teacher's wish; we will revisit the discussion next meeting
- The money for the busses used for the fieldtrips has been paid – a total of \$3,600.00

President's Report: Jennifer Santana

- A total of \$269.00 will be charged to the credit card for the popcorn machine which includes free shipping

VI. Correspondence

No correspondence

VII. Old Business:

Social: Margaret

- Rough draft done

Interim Ways & Means: Paula Mazariego

- Panda Express flyer – need to speak to Panda Express directly
- Need to select date on-line, will need to call and ask February 8
- Try to retrieve the Ways & Means binder

VIII. New Business:

New positions open:

- Parliamentarian – Alicia Garay would like to fill the position
- Paula read the by-laws regarding the position
- Also the Ways & Means position is vacant – Sandra Zepeda Contreras would like to fill the position
- She will join us next month at our meeting on February 6

McTeacher's Night:

- Will be on 1/9/13 from 4 – 7pm
- Balloons, banners or posters to be hung
- Flyers about school night during McTeacher's night

- Wear PTO Shirts to event
- An e-blast & phone call will go out to the school to remind parents

General PTO Meeting:

- Will be on January 16 @7pm
- We will need the cash box & raffle tickets for the 50/50 drawing
- Mrs. Laferriere has reimbursed the PTO \$14.25 to petty cash
- Marina will be reimbursing \$150.00 to petty cash
- Jenny will talk about Box Tops
- Marina will give the Treasurer's Report
- Margaret will talk about the survey
- Mrs. Laferriere will introduce Mrs. Soriano who will give a demonstration on how she uses the iPad in the classroom. The demonstration should last about 15 minutes.
- Will talk about funding for next year
- The CEF financial aid forms are available and if families don't fill them out and turn them in the school will not offer additional financial assistance
- Deposited \$13,000 from Scrip in December
- Will discuss night school
- Gabby will talk about Halo News and the website, how to access the PTO website

Principal's Report: Mrs. Laferriere

- Catholic School Week (Monday January 28 – Friday February 1)
- In n Out Truck flyers went out and an e-blast was sent
- Geography bee next Friday
- WCEA – discussed during the staff meetings
- Rough draft – critiques were made, will be polishing it & planning visit
- PTO & Room Moms are invited to attend meetings on Friday's from 2:10 -3:30
- Technology is in next step for lease to own program
- The Christmas Program & Las Posadas went well
- Marketing Committee will be planning budget for next year & Scripp
- The enrollment in elementary grades has gone up
- Pastoral needs to be involved in getting new families to join the school
- Pastors asked to preach to parents to get their children into Catholic school

IX. Communications / Announcements:

- Talk up In N' Out
- Poster needs to be put up on 1/28 for Panda Express
- Mrs. David would like to thank PTO from the teachers regarding the microscopes, also some teachers would like extra supply money before WCEA
- The last General PTO meeting will be on May 22nd – would like to move it to the 29th due to scheduling conflict
- Shakey's on May 31st may change to Jersey Mike's. Also future Panda Express may change to Jersey Mike's.
- Planning on celebrating WCEA sometime in June

X. Closing Prayer By: Mrs. Laferriere

Meeting adjourned @8:15

Next meeting will be on February 6 @ 6:30

Location: Computer Lab

Minutes Compiled By: Allison Markey, PTO Secretary