

Saint Mary PTO Meeting Minutes

Date: October 9, 2013

Location: Saint Mary's Computer Lab

Time: 6:30 pm

Meeting Called to Order By: Jennifer Santana @ 6:37 pm

I. **Prayer by:** Mrs. Laferriere

II. **Attendance:**

Kate Laferriere

Jennifer Santana

Allison Markey

Gabriela Diaz

Alicia Garay

Sandra Zepeda-Contreras

Seleste Mejia

Nennette Barriga

Not In Attendance: Father Vaughn
Norma Garcia

III. **Welcoming of Special Guests:**

Mrs. Fuentes

IV. **Minutes:**

Minutes from previous meeting passed

V. **Executive Reports:**

Principal: Mrs. Laferriere

- Thank you to all who helped at the booth during the Parish Festival.
- The booth made more money than before.
- \$150 dollars was raised and we were able to use funds for the one year anniversary of "Bingo."
- September was a very busy month.
- The school came in 9th place during the AV Duck Race and we received 2nd place for Best Dressed.
- The Family Rosary is moved to October 22nd at 6:30 pm.

- Due to it getting darker sooner, it is moved to the Church instead of the field.
- The Parish is looking into the pricing and installation of flood lights on the field.
- iPad roll out went smoothly. Children are asked to follow rules and not download any material not approved by the school as the iPads need to have enough room in order to be able to download all of the books successfully.
- If additional Apps are downloaded, the iPads will be confiscated and a Parent/Teacher conference will be called.
- There will be no "Night School" this year. Instead, we will have an Open House on March 2nd.
- More information on Catholic Schools week to follow.
- March 4th is Mardi Gras.
- March 5th is Ash Wednesday and we will close "Catholic School's Week" with the Fashion Show.
- Make up picture day is to take place on October 20th.
- Teachers are asked to submit field trip days ahead of time because currently we are competing with the Palmdale School District for buses.
- Children will be asked to come in "Cultural Dress" to the Thanksgiving Feast.

President: Jennifer Santana

- Fashion show is to take place on March 8th.
- Adds need to be promoted to 1st grade, 2nd grade and Kinder.
- All reports for Halo News are to be given to Nennette on the 20th of every month.
- Last year we approved that Yearbook can buy a camera for \$379.99 from Sams Club.
- Trunk or Treat is coming up; Allison motioned for the Trunk or Treat budget to increase from \$75 to \$150, Gabby second's the motion. All agreed for the budget to increase.
- Decathalon will do a concession stand and other treats for the Trunk or Treat event.
- Calls are to go out and we will ask for candy for the event.
- A giant poster is to be made in order for families to sign up for the Trunk or Treat. (Norma is in Charge)
- There will be a Pie Eating Contest and a Mummy Wrap Contest. Mrs. L to head the Pie Eating Contest and Gabby to head the Mummy Wrap.
- Norma is in charge of purchasing all prizes. \$150 dollars will be given to her by Oct. 22nd.
- Box Tops; will now go under fundraising and there will be no Box Top representative. It was noted there was little follow through last year and dates must be set as far as when the prizes will be handed out.
- PTO will communicate with the winning teacher, classroom and student as to the prize and hand out of prizes.

- Please be mindful Box Tops do have expiration dates.
- PTO will give money to Kinder promotion, 8th grade banquet and First Communion.

VI. **Committee Reports**

Ways and Means:

- Shakey's fundraiser to take place on Wednesday, October 16th.
- They are getting extra staff in preparation for our fundraiser.
- 25% of money raised will go towards purchasing the turkey for the Thanksgiving Feast.
- Jersey Mike's check will take approximately three weeks to be distributed.

Social:

- Awesome job so far, everything that has been planned has been great so far.
- Trunk or Treat is coming up. Norma is to be given \$150 dollars to purchase all prizes by Oct. 22nd.

Publicity and Halo:

- Is to take pictures at all events. We are keeping Halo News; Halo News is to be showcased on the PTO Website . PTO will keep the school website link until we change servers. The goal is to get information out there and keep all families informed and encourage involvement in school wide activities.
- Box Tops to be added to Halo News and all other flyers to continue support and promotion.
- Halo News is to be completed and submitted by the 20th of every month to the VP for approval.
- Website is to be updated at least once a month.
- Mrs. French is to receive any communications by the first of every month in order to guarantee proper dissemination of material.

Service Hours:

- Nothing updated; Needs report from Mrs. Bautista
- Please make sure you forward any updates to everyone.
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VII. **Correspondence**

- No correspondence

VIII. **Announcements/Items to be discussed further:**

- Thanksgiving Feast to take place on 11/21/2013?
- \$350-\$375 of funds raised by Shakey's Fundraiser will go towards purchasing the turkey's for the Thanksgiving Feast.
- Barnes and Noble to take place in November.

- 11/25/2013 is the Barnes and Noble Fundraiser. To take place from 4-10 pm on Friday (PTO to assist) and Saturday (Student Council to assist all day Saturday).
- Gift wrapping to be offered at Barne's and Noble fundraiser.
- Dec. 11-13th Santa's Secret Workshop.
- November and December we will plan the Fashion Show.
- We will meet on November 18th at 6:30 pm in the computer lab to discuss the Fashion Show.
- Fashion Show to take place in March 8th.

IX. Closing Prayer:

- Mrs. Gabriela Diaz
- Christina is in charge of the Opening and closing prayers for the next meeting and snack (optional).
- Meeting adjourned at 8:49 p.m.
- Next meeting will take place on November 6, 2013
- Location: Computer Lab
- Minutes compiled By: Gabriela Diaz, PTO Secretary